



NEW JERSEY CCR CONTINUING EDUCATION CREDIT LOG

Licensing Period 2006-2008

Name: _____

Address: _____

NJ CCR License No. _____

NCRA Member No. _____

_____ Total NJ CCR Credits Earned
_____ Carryover to 2008-2010

Seminar Date Seminar Location	Sponsor Organization	Seminar Title Seminar Instructor	Seminar Hours	NJ-CCR CE Credits 1 hr=1 credit	NJ-CCR Attendance Record (Certificate/Punch Card)	NCRA CE Units 1 hr=.10 unit	NCRA Attendance Record (Punch Card /Self-Reported)
<i>Example: 6/26/07 Jamesburg Holiday Inn</i>	<i>CCRA-NJ</i>	<i>Realtime 1</i>	<i>8 a.m.—10 a.m.</i>	<i>2</i>	<i>blue punch card</i>	<i>20</i>	<i>CEU card submitted by CCRA</i>

Continuing Education Guidelines

- NJ CCRs and CCR-Rs must participate in 15 hours of continuing education per two-year licensing period (7/01/06-6/30/08) and are responsible for maintaining a record of CE credits earned. One educational hour is equivalent to one credit. Up to 5 "extra" credits over and above the mandatory 15 may be applied to the following licensing period, provided those extra credits are earned within six months of license expiration. New CCRs are exempt the first year of licensure.
- Seminars and courses must be pre-approved by the State Board of Court Reporting. If sponsor has not applied for credit approval, you are responsible for seeking approval of the State Board prior to participation in any seminar or course. Submit fully-detailed course descriptions to: State Board of Court Reporting, P.O. Box 45019, Newark, NJ 07101; Attn: Dianne L. Tamaroglio, Executive Director. For further information, call the Board at 973-504-6490. Fax: 973-648-3536.
- Do not submit CE records (certificates, punch cards) to the State Board unless and until required to do so.
- NCRA certificate holders must participate in 30 hours of continuing education per three-year term. NCRA maintains CEU transcripts for its members. One educational hour is equivalent to .10 unit; 10 hours, 1.0 unit; 30 hours, 3.0 units. Term expires September 30th, year varies. CE units over and above the mandatory 3.0 per three-year term are non-transferable. If seminar or course sponsor did not apply for CEU approval of NCRA, members may submit appropriate NCRA CEU Approval Application along with required review fee directly to NCRA. For further information, visit www.ncraonline.org, email msic@ncrahq.org, or call Member Services 1-800-272-NCRA (6272).